

**WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – December 6, 2012**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

**1. OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Board members present were:  
Mr. Munguia, Mr. Geiger, Mr. Parisio, Mrs. Knight, and Mr. Ward.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Shelley Amaro.

**2. AGENDA/MINUTES**

- 2.1 Approve Minutes for the Regular Meeting of November 1, 2012. Mr. Geiger moved, seconded by Mr. Munguia, to approve the abovementioned Minutes. The motion passed unanimously with 5 yes votes.
- 2.2 Approve Agenda for December 6, 2012. Mr. Munguia moved, seconded by Mr. Geiger, to approve the Agenda for December 6, 2012. The motion passed unanimously with 5 yes votes.

**3. ORGANIZATIONAL MEETING**

- 3.1 Swearing in of newly elected Board Members. Superintendent, Dr. Mort Geivett, conducted the swearing in and administered the Oath of Office to Mr. Ward and Mr. Geiger.
- 3.2 **(Action)** Election of Officers – President, Vice-President & Clerk. Mr. Geiger nominated Mr. Parisio for the office of President. Nominations were closed. Mr. Parisio was elected with 5 yes votes. Mrs. Knight nominated Mr. Geiger for the office of Vice President. Nominations were closed. Mr. Geiger was elected with 5 yes votes. Mrs. Knight nominated Mr. Munguia for the office of Clerk. Nominations were closed. Mr. Munguia was elected with 5 yes votes.
- 3.3 **(Action)** Appoint Secretary to the Board. Mr. Parisio moved, seconded by Mr. Geiger, to appoint Dr. Geivett as Secretary to the Board as stated in the Superintendent's contract. The motion passed unanimously with 5 yes votes.
- 3.4 **(Action)** Authorization of Signatures. Mr. Geiger moved, seconded by Mr. Munguia, to authorize the newly elected officers be given the authorization to sign documents on behalf of the Board. The motion passed unanimously with 5 yes votes.
- 3.5 **(Action)** Approve Resolution No. 2012-13-12, Board Member Compensation. Mr. Parisio moved, seconded by Mr. Geiger, to approve Resolution No. 2012-13-12. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
- 3.6 **(Action)** Develop Schedule of Regular Meetings for the Year. Mr. Geiger moved, seconded by Mr. Munguia, to approve the Schedule of Regular Meetings for the Year. The motion passed unanimously with 5 yes votes.
- 3.7 **(Action)** Develop Board Calendar. Mr. Parisio moved, seconded by Mr. Geiger, to approve the Board Calendar for the 2012-13 school year. The motion passed unanimously with 5 yes votes.
- 3.8 **(Action)** Designate Board Representatives as needed:
  - a. Educators' Hall of Fame Committee (2 members): Mr. Geiger moved, seconded by Mr. Ward, to approve Mr. Parisio and Mrs. Knight as the board representatives on the Educators' Hall of Fame Committee. The motion passed unanimously with 5 yes votes.
  - b. District-School Leadership Team (1 member): Mr. Geiger moved, seconded by Mrs. Knight, to approve Mr. Ward as the board representative on the DSLT. The motion passed unanimously with 5 yes votes.
  - c. Budget Committee (1 member): Mr. Parisio moved, seconded by Mr. Geiger, to approve Mrs. Knight as the board representative on the Budget Committee. The motion passed unanimously with 5 yes votes.

**4. PUBLIC COMMENTS**

Amanda Samons addressed the Board. She thanked them for their support. She reported that 14 students attended the week long National FFA Convention in October. One of their favorite activities was attending the rally to fight hunger and helping package food for the hungry. In the spring many students will be involved in livestock projects and the students are working on various applications. Two students participated in the Resource Conservation District Speak-off and one student made it to the state level and placed fourth.

5. **REPORTS**

5.1 **Employee Associations (WUTA & CSEA)** No reports were given from either unit.

5.2 **Principals**

**(MES) Ms. McLaughlin reported:**

- Silvia Ybarra, author of Explicit Direct Instruction and owner and founder of Data Works, visited MES the week before Thanksgiving vacation. She visited 16 different classrooms and gave great feedback to the school on EDI strategies. She taught lessons to some of the classes while the teachers observed. She gave Ms. McLaughlin great feedback on the school and staff.
- On December 19<sup>th</sup> they will have their first overview training provided by Shirley Diaz from GCOE on the State Common Core Standards.
- She invited the Board to attend their Christmas Program on December 20<sup>th</sup> with performances at 9:00 a.m. and 10:00 a.m.

**(WIS) Mr. Sailsbery reported:**

- On November 16<sup>th</sup> WIS had an Academic Rally. It was a big success. They introduced a new program Academic Honors Student Program which recognizes students with a 3.83 – 4.0 gpa. Those students received a t-shirt designed by a WIS student. Students with a 3.0 gpa were asked to stand and be recognized at the rally. Students with 3.50 – 4.0 gpa were able to participate in a raffle with Starbucks and Round Table gift cards. He thanked Chuck Colombo for what he does for WIS, and also for what he does for all of our schools. He said that Emily Wolder was presented with a special certificate and gift card for scoring a perfect 600 on her STAR Test in Math. They are going to have an academic rally each quarter.
- EDI is growing at WIS – slow but steady, but are seeing growth.
- Shirley Diaz from GCOE will come to WIS on 12/12/12 to give the staff an overview on the Common Core State Standards.
- He invited the Board to attend the WIS Holiday Christmas Band Program on December 13<sup>th</sup> at 6:30 p.m.

**(WHS) Mr. Smith reported:**

- He gave the Board a handout on upcoming activities.
- Fall sports had many successes – Volleyball was in the section semi-final; tennis had a good season; and football won their second consecutive section championship.
- Academically they have also had success. Collaboration Days have been very positive. They are doing a lot of work on the EDI process, beginning the process with Common Core State Standards, and working on their pacing guides, which is part of the WASC process. Bob Virden, the Data Works representative, has been on their campus twice and said he has seen great improvement.
- The SAT Test has been given on their campus three times and has been positive for our kids.
- The Band and Choir Concert will be on Saturday evening at 7:00 p.m. at the Memorial Hall. He mentioned it is always a great experience and that the kids do a wonderful job.
- On December 21<sup>st</sup> they will have their Holiday Rally and invited the Board to attend. The faculty has a surprise for the kids that day. He said it should be a lot of fun.

**(WCHS) Dr. Geivett - No report**

5.3 **Director of Business Services – Ms. Beymer reported:**

- She said that the auditors have come and gone and everything went smoothly. She commended the office staffs for keeping everything documented in Ms. Skala's absence.
- Since Prop. 30 passed it means an additional \$600,000 in revenue to the District that wasn't included in the adopted budget, but the adopted budget had a \$758,000 deficit. Even with the trigger not being pulled we will not have a positive budget this year.
- She stated we have to really concentrate on issues related to declining enrollment.
- Her first budget committee meeting will be held on Monday, December 10th.

5.4 **Director of Categorical Programs – CALPADS – Mrs. Perez reported:**

- She gave the Board a handout of her CALPADS enrollment information.

- She stated that December 19<sup>th</sup> was the due date for CALPADS, but she has already certified.
- She is very concerned about declining enrollment. This year, 2012/13, the primary enrollment is 1467; 2011/12 was 1506; 2010/11 was 1558. She said that there is a trend and it is very troubling. She said that declining enrollment is a huge concern and she wanted the Board to be aware of it.

**5.5 Superintendent – Dr. Geivett reported:**

- He said that the Board Calendar is a “running calendar” and as things come up, it will be updated. There will be a Superintendent/Board Member Training at GCOE on January 12, 2013, from 9:00 a.m. – 2:30 p.m. He thanked GCOE for putting this together. There will be three areas of focus - budget, boardsmanship, and small school district issues. He said there are three very good keynote speakers that will make presentations on those three different areas. Since all five board members could be present and discussion could take place, we will agendize this as a Special Meeting.
- He said it was unfortunate that Measure P didn’t pass, but we came very close. School repairs still need to be made and we will continue to look for funding. He stated that he will be meeting next week with Jeff Grau, an architect who has been working with us on facility improvements. The Board approved a contract with Richard Gonzalez & Associates who was working with us to obtain modernization funding. The good news is that WIS, WHS, and WCHS all qualify for modernization funding since they have not been modernized for 25 years. In 2014, MES will also qualify for modernization dollars. Lynne Scott works as an associate for Richard Gonzalez and would be willing to come and give a presentation to the Board on modernization.
- Walden Academy has requested facilities use for the 2013/14 school year and the District will be working on a response to them. Our response is due by February 1, 2013. They are petitioning for space for Grades 5-8. They stated they would like either the portables adjacent to the District Office or the 700 wing at MES. Discussion ensued about the request and Dr. Geivett explained about the timelines for both the charter school and the District.
- Dr. Geivett stated that since Proposition 30 passed he and Mrs. Beymer will be attending workshops to see what this means for our district.
- He commended Mrs. Perez for her recent presentation to the Butte County School Board on our English Language Learner test scores going up.
- We are still working on the solar project – There are three pieces to the project: IES works on the modernization portion; IEC does the solar panel work; and McLiney who secures the funding. He discussed the 0% interest QZAB funds but mentioned that this funding appears to be no longer available. Funding through tax exempt bonds with no higher than 2% interest will be sought at this time. This would mean another presentation to the Board. Dr. Geivett still sees the solar project as a viable project that we should pursue.
- Since this is the last board meeting before the holidays he wished everyone “Happy Holidays” and hopes for good things for WUSD in 2013.

**5.6 Governing Board Members**

**Mr. Munguia** – No report

**Mr. Geiger:**

- He commended the WIS Girls Basketball Program – they had a fantastic year, and also the Varsity Volleyball Team for making the section semifinals. He congratulated the Varsity Football Team for their section championship. He also attended numerous sporting events at both WIS & WHS.
- Measure P didn’t pass and we still need to fix our aging facilities.

**Mrs. Knight:**

- She said “ditto” to what Mr. Geiger stated.
- She wanted to remind the public that the Boosters were selling Christmas trees on the WHS football field.
- She wished everyone “Happy Holidays”.

**Mr. Ward:**

- He said he saw a multitude of the community at the section championship football game and it was nice to see.
- He wanted to comment on Measure P. He said there was an article in the Valley Mirror recently showing our aging facilities. He said that a person that was anti-Measure P told him that if he would have seen the pictures before the election he would have voted for Measure P. Dr. Geivett told the Board that the Bond Committee was having a meeting next week to discuss the campaign.

**Mr. Parisio:**

- He congratulated the successes of the fall sports teams and academic improvements made throughout the district. He said it was good to see the crowd at Hamilton City football game and also at the West Valley volleyball game.
- He congratulated Carol Martin for being chosen the North Section Coach of the Year. She also coached the All Star Volleyball game.
- He thanked all who helped with the Measure P campaign. He stated Willows Unified needs to fix our local buildings with local dollars.

**6. CONSENT CALENDAR**

**A. GENERAL**

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict requests for Students #12-13-26 through #12-13-31 to attend school in the WUSD for the 2012/13 school year.

**C. HUMAN RESOURCES**

1. Approve the following Volunteer WHS Winter Sports Coaches for the 2012/13 school year:  
Varsity Wrestling – Volunteer Coach      Frank Alves  
Varsity Wrestling – Volunteer Coach      Eric Massa

**D. BUSINESS SERVICES**

1. Approve budget revisions.
2. Approve warrants from 10/31/12 through 11/28/12.

Mr. Geiger moved, seconded by Mr. Munguia, to approve the Consent Calendar. The motion passed unanimously with 5 yes votes.

**7. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 0410	Nondiscrimination in District Program and Activities
BP 1250	Visitors/Outsiders
BP 1312.3	Uniform Complaint Procedures
BP 4030	Nondiscrimination in Employment
BP 4312.1	Contracts
BP 5126	Awards for Achievement
BP 5131	Conduct
BP 5131.2	Bullying
BP 5141.6	School Health Services
BP 5144.1	Suspension and Expulsion/Due Process
BP 5145.3	Nondiscrimination/Harassment
BP 5145.7	Sexual Harassment
BP 6145	Extracurricular and Cocurricular Activities
BP 6178.1	Work-Based Learning
BP 7110	Facilities Master Plan
BP 7160	Charter School Facilities
BP 7214	General Obligation Bonds

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**  
Information item only – no action was taken.

**B. EDUCATIONAL SERVICES**

**C. HUMAN RESOURCES**

**D. BUSINESS SERVICES**

**8. ANNOUNCEMENTS**

- 8.1 WIS will host their Annual Holiday Band Presentation on December 13th at 6:30 p.m. in the WIS Cafeteria.
- 8.2 December 21, 2012, is a district-wide Minimum Day.
- 8.3 There will be a district-wide break from December 24, 2012 – January 4, 2013.
- 8.4 The next Regular Board Meeting on will be held on January 10, 2013, at 7:00 p.m. at the Willows Civic Center.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM** - None

At 7:54 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. Mr. Parisio stated that he will report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 8:08 p.m.

10.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK

10.2 Pursuant to Government Code §54956.9: Conference with Legal Counsel – Anticipated Litigation (one case)

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

At 8:23p.m., the meeting reconvened to Open Session. Mr. Parisio reported out:

Item 10.1: Update given by Superintendent

Item 10.2: Update given by Superintendent

12. **ADJOURNMENT**

The meeting adjourned at 8:24 p.m.